

Office of Long-Term Resiliency Subrecipient Monthly Progress Report (MPR)

Grant No. – Sub. Name:	MT047 – City of Lakeland			
Project Title:	Lake Bonnet Drainage Basin Flood Hazard and Debris Mitigation Project			
Funding Awarded:	\$42,986,390.00			
Agreement Period:	10/27/2022 – 10/26/2028			
Primary Points of Contact Information:	Joseph "Jody" McCormick, FCCM, Mitigation Team Grants Coordinator, OLTR Phone #850-921-3182 / GM email: Joseph.McCormick@commerce.fl.gov Department of Commerce - Office of Long-Term Resiliency		Laurie Smith, Manager, Lakes & Stormwater Phone#863-834-6276 / Email: laurie.smith@lakelandgov.net Lana Braddy, Special Projects Coordinator, Lakes & Stormwater Phone#863-834-3327 /Email: lane.braddy@lakelandgov.net	
Activity Reporting Period: NOVEMBER 2024				
An update of this report shall be submitted to FloridaCommerce ten (10) calendar days after the end of each month.				
Section One – Financial Data:				
	Amount	Funds used this period	Funds used to date	Balance Remaining
Leverage Funds (A) *	.00	.00	.00	.00
CDBG-MIT Funds (B)	42,986,390.00	742,311.24	42,244,078.76	42,244,078.76
TOTAL Project Funds (A+B)	42,986,390.00	742,311.24	42,244,078.76	42,244,078.76
* PLEASE SUBMIT COPIES OF SUPPORTING DOCUMENTATION FOR LEVERAGE FUNDS USED TO YOUR GRANT MANAGER ON A MONTHLY BASIS.				
Section Two – Accomplishments within the <u>Past</u> Month:				

Updated 4/1/2024

11/1/2024—The City's Consultant, AECOM, completed and submitted the final version of the Feasibility Study Report for the City's review and approval.

11/2-11/2024 – AECOM submitted meeting collaterals to the City for review and approval.

11/6/2024 – The City processed AECOM's 2nd invoice dated 10/24/2024 for payment (Invoice #2000947255 in the amount of \$614,094.15).

11/7/24—The City and AECOM staff participated in a TEAMs Rehearsal Meeting for the upcoming November 12, 2024, Public Information Meeting, where they will present the feasibility study's results and recommendations. The Scripted/Voice-over PowerPoint Presentation was reviewed and approved by the City.

11/8/2024 – Preparation and submittal of October 2024 MPR to DOC Manager.

11/12/2024—The City and AECOM staff held a Public Information Meeting at the Well in the City of Lakeland to present the feasibility study's results and recommendations. The meeting was well attended, with approximately 75 people in attendance.

11/19/2024-The City and AECOM staff (including the AECOM Environmental team) participated in a TEAMs call to discuss NEPA/HUD requirements. Environmental contacts and Exemption Certificate were shared with AECOM.

11/20/2024—The City and AECOM staff participated in a TEAMs meeting with DOC to discuss the status of the Feasibility Report and remaining Phase 2 deliverables and timelines. AECOM will revise Attachment C and submit it to the City for approval. DOC Project Manager indicated the City's Subrecipient Agreement could be modified to accomplish changes necessary to run the permitting and NEPA process simultaneously if needed.

11/25/2024 – The Final Feasibility Study and Implementation Plan was transmitted to DOC for review and approval.

Section Three – Issues or risks that have been faced with resolutions:

N/A

Section Four – Projected activities to be completed within the following Month:

- AECOM will complete the FEMA Floodplain-Floodway Assessment based on recommended Alternative 3.
- The City and AECOM will schedule a TEAMs meeting with the DOC Environmental team to discuss the NEPA Process (scheduled for 12/2/2024).
- AECOM will revise the project schedule to accommodate simultaneous permitting and NEPA process activities to keep the project on track. The City will submit Modification 6 of Attachment C to DOC for review and approval and, if needed, any recommendations for Subrecipient Agreement changes.
- The City will prepare and submit reimbursement requests to DOC for staff and Consultant Services.

Section Five – Required Submissions:

❖ Attachment B - Project Budget

- Has the Project Budget changed?
 - If answered "Yes", please submit:
 - ◆ The **Revised Attachment B** for review and approval.
 - ◆ The **explanation** for the change.

Yes ☐

No ☒

❖ Attachment C - Activity Work Plan

- Has the Activity Work Plan/Project Timeline changed?
 - If answered "Yes", please submit:
 - ◆ The **Revised Attachment C** for review and approval.
 - ◆ The **explanation** for the change.

Yes ☐

No ☒

❖ Staffing Plan ➤ Were there any Staffing changes? ➤ <i>If answered "Yes", please submit the Revised Staffing Plan which will include the Revised Org Chart and Updated names and Job descriptions.</i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
❖ Equipment Transfer/Disposal and Tracking <i>(If Construction is part of the Project)</i> ➤ Were there Equipment Transferred/Disposed? ➤ <i>If answered "Yes", please request a copy of the Equipment Transfer/Disposal Form and disposition instructions from your grant Manager. Complete and submit the Equipment Transfer/Disposal form.</i> ➤ Any Equipment purchased <u>specifically</u> for this project? ➤ <i>If answered "Yes", please submit an up-to-date Equipment Inventory Tracking Log listing the current equipment inventory, equipment service dates, etc. for monitoring purposes.</i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Section Six – Construction/Plan Updates:		
➤ Have you started Construction? ➤ <i>If "No", please provide Estimated Construction Start Date below Date: _____</i> ➤ <i>If answered "Yes", please answer next 3 questions.</i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
➤ Percentage of Overall Construction/Plan CURRENTLY completed? (Approximate)	_____ %	
➤ Percentage of Overall Construction/Plan EXPECTED to be completed next month? (Approximate)	_____ %	
➤ Have you provided 3 to 5 photos showing Construction or Planning Activities (Outreach meetings, etc....) progress for this month? – <i>If not, please attach photos to this report.</i> ➤ Please remember to submit, 3 to 5 different photos <u>each month</u> showing Construction progress.	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
This report was prepared by: Lana R. Braddy	Signature and date: Lana R. Braddy 12/9/2024	

Updated 3/21/2024

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