

## Office of Long-Term Resiliency Subrecipient Monthly Progress Report (MPR)

<b>Grant No. – Sub. Name:</b>	<b>MT047 – City of Lakeland</b>			
<b>Project Title:</b>	<b>Lake Bonnet Drainage Basin Flood Hazard and Debris Mitigation Project</b>			
<b>Funding Awarded:</b>	<b>\$42,986,390.00</b>			
<b>Agreement Period:</b>	<b>10/27/2022 – 10/26/2028</b>			
<b>Primary Points of Contact Information:</b>	Joseph "Jody" McCormick, FCCM, Mitigation Team Grants Coordinator, OLTR Phone #850-921-3182 / GM email: <a href="mailto:Joseph.McCormick@commerce.fl.gov">Joseph.McCormick@commerce.fl.gov</a> Department of Commerce - Office of Long-Term Resiliency		Laurie Smith, Manager, Lakes & Stormwater Phone#863-834-6276 / Email: <a href="mailto:laurie.smith@lakelandgov.net">laurie.smith@lakelandgov.net</a> Lana Braddy, Special Projects Coordinator, Lakes & Stormwater Phone#863-834-3327 /Email: <a href="mailto:lane.braddy@lakelandgov.net">lane.braddy@lakelandgov.net</a>	
<b>Activity Reporting Period: OCTOBER 2024</b>				
An update of this report shall be submitted to FloridaCommerce ten (10) calendar days after the end of each month.				
<b>Section One – Financial Data:</b>				
	Amount	Funds used this period	Funds used to date	Balance Remaining
Leverage Funds (A) *	.00	.00	.00	.00
CDBG-MIT Funds (B)	42,986,390.00	742,311.24	742,311.24	42,244,078.76
TOTAL Project Funds (A+B)	42,986,390.00	742,311.24	742,311.24	42,244,078.76
<b>* PLEASE SUBMIT COPIES OF SUPPORTING DOCUMENTATION FOR LEVERAGE FUNDS USED TO YOUR GRANT MANAGER ON A MONTHLY BASIS.</b>				
<b>Section Two – Accomplishments within the <u>Past</u> Month:</b>				

10/8/2024 – Participation of City and AECOM staff in a TEAMs Planning Meeting for the upcoming November 12, 2024, Public Information Meeting presenting the results and recommendations of the Feasibility Study

10/10-11/2024 - The City reviewed and approved AECOM-produced notification and meeting collaterals, timeline, press release, and fact sheets (English and Spanish) for the November 12, 2024, Public Information Meeting.

10/14/2024

- Preparation and submittal of September 2024 MPR and Q3 QPR to the DOC Project Manager.
- Receipt of 10/10/24 HUD Training Certificate for HUD-OIG CDBG-DR Disaster Grantee Fraud Training (attended by Grant Manager Lana Braddy).
- City and AECOM staff participation in TEAMs Planning Meeting for the upcoming November 12, 2024, Public Information Meeting.

10/17/2024 – Participation in regular progress meeting with City, DOC and AECOM staff.

10/18/2024 – The City reviewed multiple email invitations to elected officials and social media posts from AECOM for upcoming November 12, 2024, Public Information Meeting.

10/23/2024 – Participation of City and AECOM compliance staff to discuss Q4 Fair Housing Event which will be held at the upcoming November 12, 2024, Public Information Meeting.

10/24/2024 – City received AECOM's 2<sup>nd</sup> invoice (Invoice No. 2000947255 – Consultant Services) for review and payment processing.

10/31/2024 – City received AECOM's Final Draft Version of the Feasibility Study Report for review and approval.

The City's Consultant, AECOM, completed the following activities:

- Completed Final Draft Version of the Feasibility Study Report and submitted it to the City for review and approval.
- Began Preparation of November 12, 2024, Public Information Meeting notifications and collaterals.

### Section Three – Issues or risks that have been faced with resolutions:

None.

### Section Four – Projected activities to be completed within the following Month:

- AECOM and City Staff are finalizing the details and collaterals for the 2<sup>nd</sup> Public Information Meeting scheduled for November 12, 2024, to present the results and recommendations of the Feasibility Study.
- City is preparing the 2<sup>nd</sup> Reimbursement Invoice (for Staff Services) for submittal to DOC for reimbursement.

### Section Five – Required Submissions:

#### ❖ Attachment B - Project Budget

➤ Has the Project Budget changed?

➤ If answered "Yes", please submit:

- ◆ The **Revised Attachment B** for review and approval.
- ◆ The **explanation** for the change. *\*See explanation above.*

Yes ☐

No ☒

Updated 3/21/2024

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❖ <b>Attachment C - Activity Work Plan</b> ➤ Has the Activity Work Plan/Project Timeline changed? ➤ If answered "Yes", please submit: ◆ The <b>Revised Attachment C</b> for review and approval. ◆ The <b><u>explanation</u></b> for the change.	Yes <input checked="" type="checkbox"/>	No <input checked="" type="checkbox"/>
❖ <b>Staffing Plan</b> ➤ Were there any Staffing changes? ➤ If answered "Yes", please submit the <b>Revised Staffing Plan</b> which will include the <b>Revised Org Chart</b> and <b>Updated names and Job descriptions</b> .	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
❖ <b>Equipment Transfer/Disposal and Tracking</b> (If Construction is part of the Project) ➤ Were there Equipment Transferred/Disposed? ➤ If answered "Yes", please request a copy of the Equipment Transfer/Disposal Form and disposition instructions from your grant Manager. Complete and submit the Equipment Transfer/Disposal form.  ➤ Any Equipment purchased <u>specifically</u> for this project? ➤ If answered "Yes", please submit an up-to-date Equipment Inventory Tracking Log listing the current equipment inventory, equipment service dates, etc. for monitoring purposes.	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<b>Section Six – Construction/Plan Updates:</b>		
➤ Have you started Construction? ➤ If "No", please provide Estimated Construction Start Date below <b>Date:</b> _____  ➤ If answered "Yes", please answer next 3 questions.	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
➤ Percentage of Overall Construction/Plan <b>CURRENTLY</b> completed? (Approximate)	_____ %	
➤ Percentage of Overall Construction/Plan <b>EXPECTED</b> to be completed next month? (Approximate)	_____ %	
➤ Have you provided 3 to 5 photos showing Construction or Planning Activities (Outreach meetings, etc....) progress for this month? – <b><i>If not, please attach photos to this report.</i></b> ➤ Please remember to submit, 3 to 5 different photos <b><u>each month</u></b> showing Construction progress.	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
This report was prepared by: <b>Lana R. Braddy</b>	<b>Signature and date:</b> Lana R. Braddy 11/8/2024	