

Office of Long-Term Resiliency Subrecipient Quarterly Progress Report (QPR)

Grant No. – Sub. Name:	MT047 – City of Lakeland	
Project Title:	Lake Bonnet Drainage Basin Flood Hazard and Debris Mitigation Project	
Funding Awarded:	\$42,986,390.00	
Agreement Period:	10/27/2022 – 10/26/2028	
Primary Points of Contact Information:	<i>Mitigation Team Grants Coordinator, OLTR Phone #850-921-3182 GM email: Joseph.McCormick@commerce.fl.gov Department of Commerce - Office of Long-Term Resiliency</i>	<i>Laurie Smith, Manager, Lakes & Stormwater Phone#863-834-6276 / Email: laurie.smith@lakelandgov.net Lana Braddy, Special Projects Coordinator, Lakes & Stormwater Phone#863-834-3327 /Email: ana.braddy@lakelandgov.net</i>

Activity Reporting Period: July 1, 2024 – September 30, 2024

An update of this report shall be submitted to FloridaCommerce ten (10) calendar days after the end of each quarter.

Section One – Financial Data: PLEASE SUBMIT COPIES OF SUPPORTING DOCUMENTATION FOR LEVERAGE FUNDS USED TO YOUR GRANT MANAGER ON A MONTHLY BASIS.

	Amount	Funds used this period	Funds used to date	Balance Remaining
Leverage Funds (A)	.00	.00	.00	.00
CDBG-MIT Funds (B)	42,986,390.00	742,311.24	742,311.24	42,244,078.76
TOTAL Project Funds (A+B)	42,986,390.00	742,311.24	742,311.24	42,244,078.76

Section Two – Accomplishments within the Past Quarter:

Updated 9/08/2023.

Following is an overview of significant accomplishments within the past quarter:

July 2024 – The City finalized and submitted Reimbursement package 001 (City services) to DOC.

The City's Consultant, AECOM, completed the following activities:

- Geological Model
- Resistivity Survey
- Geotechnical
- Wetlands Delineation Survey

August 2024 – The City finalized and submitted Reimbursement package 002 (for Consultant services) to DOC.

The City's Consultant, AECOM, completed the following activities:

- Digital Elevation Model
- Conducted Planning TEAMS Meeting to discuss the Q3 Fair Housing Training.
- Drafting Feasibility Study

September 2024—The City submitted Modification 5 to Attachment C to DOC to align with the Consultant's minor updates to the project schedule. The City received an email from the DOC Project Manager approving the modification.

The City's Consultant, AECOM, completed the following activities:

- Finalizing Draft Feasibility Study
- Conducted Q3 Fair Housing Training with City and Consultant Staff (September 11, 2024)

Q3 Fair Housing - Fair Housing Training was conducted via TEAMS with City and Consultant staff. A copy of the presentation and attendees is attached.

- Scheduled the second Public Information Meeting to discuss the Feasibility Study on November 12, 2024, and began preparing meeting collaterals.

Section Three – Issues or risks moving project forward (if any):

N/A

Section Four – Projected activities to be completed within the following Quarter:

- The City will submit its reimbursement invoice 003 to DOC via SERA in November 2024.
- The City's Consultant is finalizing the Draft Feasibility Study and anticipates sending it to the City the first week of October 2024.
- The second Public Information Meeting is scheduled for November 12, 2024, to discuss the Feasibility Study.

Section Five – Required Submissions (Attachments - A(3)(M), D(18), E(5), F):

❖ Staffing Plan

- Were there any Staffing changes since last Quarter?
 - If answered "Yes", please submit the **Updated Org. Chart**.

Yes ☐

No ☒

<p>❖ Fair Housing (Attachment F)</p> <ul style="list-style-type: none"> ➤ Do you Certify that the City of Lakeland will "affirmatively further fair housing" in its community? ➤ Have you already submitted to FloridaCommerce a copy of your Fair Housing resolution or ordinance? <ul style="list-style-type: none"> ➤ <i>If answered "Yes", please skip the next bullet point.</i> ➤ <i>If answered "No", please submit with this Report a copy of the Sub-Recipient's fair housing resolution or ordinance.</i> ➤ <i>Submit, in the box below, the name and contact information of the Fair Housing Coordinator.</i> ➤ <i>Provide a copy of the published Fair Housing Coordinator's contact information from the newspaper where listed OR provide, in the box below, the email address for the home page of the Sub-Recipient's website.</i> ➤ <i>Establish a system (spreadsheet) to log all fair housing calls and submit to Florida Commerce GM on a quarterly basis.</i> ➤ <i>Submit to Florida Commerce GM support documentation (as proof) for fair housing activities conducted each quarter.</i> ➤ <i>Submit to Florida Commerce GM a copy of the fair housing poster displayed in the Sub-Recipient's office each quarter.</i> • The Sub-Recipient shall document its fair housing activities by keeping photographs, newspaper articles, sign-in sheets, and copies of handouts in their CDBG-MIT project file and include information about the activities in the comment section of each QPR. 	<p>Yes <input checked="" type="checkbox"/></p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>	<p>This is a condition for receipt of CDBG-MIT funds.</p>
<ul style="list-style-type: none"> ➤ Name and contact information of the City of Lakeland's Fair Housing Coordinator: <p>Michael Smith, Housing Programs Manager Phone: (863) 834-3367 Email: Michael.Smith3@lakelandgov.net</p> <ul style="list-style-type: none"> ➤ <i>Email address for the home page of the Sub-Recipient's website.</i> <p>https://www.lakelandgov.net/departments/community-economic-development/housing/fair-housing/</p>		

<p>❖ Equal Employment Opportunity (EEO) (<i>Attachment F</i>)</p> <ul style="list-style-type: none"> ➤ Do you Certify that the City of Lakeland and the contractors, subcontractors, subrecipients, and consultants that it hires with CDBG-MIT funds will abide by the Equal Employment Opportunity (EEO) Laws of the United States? ➤ Have you already submitted to Florida Commerce a copy of your EEO resolution or ordinance? <ul style="list-style-type: none"> ➤ <i>If answered "Yes", please skip the next bullet point.</i> ➤ <i>If answered "No", please submit with this Report a copy of the Sub-Recipient's EEO resolution or ordinance.</i> ➤ <i>Submit, in the box below, the name and contact information of the EEO Coordinator.</i> ➤ <i>Provide a copy of the published EEO Coordinator's contact information from the newspaper where listed OR provide, in the box below, the email address for the home page of the Sub-Recipient's website.</i> ➤ <i>Establish a system (spreadsheet) to log all EEO calls and submit to Florida Commerce GM on a quarterly basis.</i> ➤ <i>Submit to Florida Commerce GM the list of certified minority-owned business enterprises (MBE) and women-owned business enterprises (WBE) that the Sub-Recipient uses to solicit bids on CDBG-MIT funded construction activities.</i> <p>• The Sub-Recipient will keep all EEO information in their CDBG-MIT project file as well as submitting the information on a quarterly basis in the QPR.</p>	<p>Yes <input checked="" type="checkbox"/></p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>	<p>This is a condition for receipt of CDBG-MIT funds</p>
<ul style="list-style-type: none"> ➤ Name and contact information of the City of Lakeland's EEO Coordinator: <p>Emily Colon, Deputy City Manager and Title VI/Nondiscrimination Coordinator 228 S. Massachusetts Ave. Lakeland, FL 33801-5086 Phone: (863) 834-6006 Email: Emily.Colon@lakelandgov.net</p> <ul style="list-style-type: none"> ➤ <i>Email address for the home page of the Sub-Recipient's website.</i> <p>https://www.lakelandgov.net/departments/public-works/ada-accessibility/</p>		

<p>❖ Section 504 and the Americans with Disabilities Act (ADA) (Attachment F)</p> <ul style="list-style-type: none"> ➤ Do you Certify that the City of Lakeland provides access to all federally funded activities to all individuals, regardless of handicap? ➤ Have you already submitted to Florida Commerce a copy of your Fair Housing resolution or ordinance? <ul style="list-style-type: none"> ➤ If answered "Yes", please skip the next bullet point. ➤ If answered "No", please submit with this Report a copy of the Sub-Recipient's Section 504/ADA resolution or ordinance. ➤ Submit, in the box below, the name and contact information of the Section 504/ADA Coordinator. ➤ Provide a copy of the published Section 504/ADA Coordinator's contact information from the newspaper where listed OR provide, in the box below, the email address for the home page of the Sub-Recipient's website. ➤ Establish a system (spreadsheet) to log all Section 504/ADA calls and submit to Florida Commerce GM on a quarterly basis. • The Sub-Recipient will keep all Section 504/ADA information in their CDBG-MIT project file as well as submitting the information on a quarterly basis in the QPR. 	<p>Yes <input checked="" type="checkbox"/></p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>	<p>This is a condition for receipt of CDBG-MIT funds</p>
<ul style="list-style-type: none"> ➤ Name and contact information of the City of Lakeland's Section 504/ADA Coordinator: <p>Kristin Meador, ADA Specialist 228 S. Massachusetts Ave. Lakeland, FL 33801-5086 Phone: (863) 834-8444 Fax: (863) 834-8040 Email: ADASpecialist@lakelandgov.net or Kristin.Meador@lakelandgov.net</p> <ul style="list-style-type: none"> ➤ Email address for the home page of the Sub-Recipient's website. https://www.lakelandgov.net/departments/public-works/ada-accessibility/ 		
<ul style="list-style-type: none"> ➤ Is FULL Environmental Review completed <u>and</u> approved? <i>If answered "Yes", please take photographs or video of all activity locations prior to initiating any construction and submit with your QPR. As the construction progresses, additional photography or videography shall document the ongoing improvements and be submitted quarterly.</i> <p>If no, please explain where you are in the environmental process:</p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>

Updated 9/08/2023

Caldwell Building | 107 E. Madison Street | Tallahassee, FL 32399
850.245.7105 | www.FloridaJobs.org | Twitter: @FLACommerce

An equal opportunity employer/program. Auxiliary aids and service are available upon request to individuals with disabilities. All voice telephone numbers on this document may be reached by persons using TTY/TTD equipment via the Florida Relay Service at 711.

<p>❖ Equipment Tracking <i>(If Construction is part of the Project)</i></p> <p>➤ Any Equipment purchased <u>specifically</u> for this project?</p> <p><i>If answered "Yes", please submit an up-to-date Equipment Inventory Tracking Log listing the current equipment inventory, equipment service dates, etc. for monitoring purposes.</i></p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>
<p>Estimated <u>construction</u> start date (please make sure to review Attachment C as dates should match)</p>	<p>DATE: 05/2025</p>	
<p>❖ Have you received an AUGF for this project?</p> <p>❖ Was the AUGF issued with conditions? If yes, please explain:</p> <p>❖ Estimated <u>expenditure</u> date</p> <p>Date Sub. is estimating submission of 1st Invoice (or next invoice) to Florida Commerce.</p>	<p>No</p> <p>DATE: 11/01/2024</p>	
<p>Section Six – Cumulative Section 3 and Project Accomplishments Reporting <i>(Attachments F, G (6))</i></p> <p><i>*Only provide hours relevant to the current reporting period.</i></p>		
<p>Complete the Accompanying Excel Spreadsheet for QPR - Section Six Reporting Requirements (Accomplishments, Sec. 3, Beneficiaries, Race/Ethnicity)</p>		
<p></p>		
<p><i>This report was prepared by:</i></p> <p>Lana R Braddy</p>	<p>Signature and date:</p> <p>Lana R Braddy 10/10/2024</p>	



Office of Long-Term Resiliency

QPR - Section Six

CDBG-MIT

Public Facilities and Improvements - Non-Covered

Program:	CDBG-MIT		
Name of Subrecipient:	City of Lakeland		
Project Name:	Lake Bonnet Drainage Basin Flood Hazard and Debris Mitigation Project		
Agreement Number:	MT047		
Year:	2024	Quarter:	3

Section 3 Accomplishments

Performance Measure	Projected Total	This Quarter	Total To Date
# of Section 3 Labor Hours	0	0	0
# of Targeted Section 3 Labor Hours	0	0	0
# of Total Labor Hours	0	0	0
Qualitative Section 3 Efforts	0		

Project Accomplishments

Performance Measure	Projected Total	This Quarter	Total To Date
# acres of newly added or improved green space	0	0	0
# acres of wetlands created	0	0	0
# cubic feet of stormwater storage added	0	0	0
% decrease in affluent discharged	0	0	0
% decrease in area inundated by flooding	0	0	0
% decrease in disruption hours to residents and	0	0	0
% decrease in NFIP CRS score	0	0	0
% decrease in road closures in target area during a flood	0	0	0
% decrease water surface elevation level during a flood	0	0	0
\$ estimated flood loss avoidance	0	0	0
\$ Funds allocated for water management/flood	0	0	0
\$ Funds allocated for water-quality improvements	0	0	0
% increase in acres of cropland protected from flooding	0	0	0
% increase in groundwater infiltration	0	0	0
% increase in number of acres converted to open space	0	0	0
% increase in pumping capacity	0	0	0
# linear feet of streams restored	0	0	0
# occupied structures in floodplain	0	0	0
# of acres green infrastructure created	0	0	0
# of acres green space created	0	0	0
# of acres green space preserved	0	0	0
# of acres no longer vulnerable to flood events	0	0	0
# of acres of native vegetation planted	0	0	0
# of acres with improved multiple hazard risk mapping	0	0	0
# of brownfield acres converted to wetland	0	0	0
# of buildings (non-residential)	0	0	0
# of containment systems constructed	0	0	0
# of Elevated Structures	0	0	0
# of fewer outages of critical facilities and utilities	0	0	0
# of green infrastructure projects constructed	0	0	0
# of greenspace users	0	0	0
# of Linear feet of Public Improvement	0	0	0
# of Linear Feet of Sewer Lines	0	0	0
# of linear feet of shoreline restored	0	0	0
# of linear feet of stream restored	0	0	0
# of linear feet of trails constructed	0	0	0
# of Linear Feet of Water Lines	0	0	0
# of Linear miles of Public Improvement	0	0	0
# of Non-business Organizations benefitting	0	0	0

Performance Measure	Projected Total	This Quarter	Total To Date
# of non-invasive species trees planted on project sites	0	0	0
# of properties protected from future flooding	0	0	0
# of properties with access above 100-yr flood level	0	0	0
# of public facilities	0	0	0
# of pump stations repaired/replaced	0	0	0
# of reduced hours streets are flooded	0	0	0
# of residents protected from future flooding	0	0	0
# of small water retention devices/systems installed	0	0	0
# of storm water projects implemented	0	0	0
# of vacant lots repurposed	0	0	0
# of water control structures repaired/replaced	0	0	0
% reduction in emergency maintenance costs	0	0	0
% reduction in energy costs	0	0	0
% reduction in loss of service	0	0	0
% reduction of sanitary sewer overflows	0	0	0
% reduction of watershed nitrate loading	0	0	0
% reduction of water surface elevation level	0	0	0

Beneficiaries

Performance Measure	Projected Total	Projected Low	Projected Mod	Quarter Total	Total to Date
# of structures harden against future flood events	0	0	0	0	0

Date Prepared:	10/10/2024
Prepared By:	Lana R Braddy

Performance Measure	Projected Total	This Quarter	Total To Date
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MT047 QPR REPORT TRACKING SPREADSHEET

(Fair Housing, EEO, Section 504 and ADA and Section 3)

Grant No. - Sub Name	Project Title	Funding Award	Agreement Period	QPR Activity Reporting Period
MT047-City of Lakeland	Lake Bonnet Drainage Basin Flood Hazard and Debris Mitigation Project	\$42,986,390.00	10/27/2022 - 10/26/2028	06/01/2024 - 09/30/2024
No. of Fair Housing Calls Received For QPR Activity Period		0		
Name of Caller	Reason for Call	Caller Phone No.	Caller Email	Resolution
No. of Fair Housing Events Held For QPR Activity Period:		1		
Date Held:	Name of Event			
9/11/2024	Q3-2024 Fair Housing Training			
	Attachments F, G(6) - The Sub-Recipient shall document its fair housing activities by keeping photographs, newspaper articles, sign-in sheets, and copies of handouts in their CDBG-MIT project file and include information about the activities in the comment section of each QPR.			

Grant No. - Sub Name	Project Title	Funding Award	Agreement Period	QPR Activity Reporting Period
MT047-City of Lakeland	Lake Bonnet Drainage Basin Flood Hazard and Debris Mitigation Project	\$42,986,390.00	10/27/2022 - 10/26/2028	06/01/2024 - 09/30/2024
No. of EEO Calls Received For QPR Activity Period		0		
Name of Caller	Reason for Call	Caller Phone No.	Caller Email	Resolution
	The Sub-Recipient will keep all EEO information in their CDBG-MIT project file as well as submitting the information on a quarterly basis in the QPR.			

Grant No. - Sub Name	Project Title	Funding Award	Agreement Period	QPR Activity Reporting Period
MT047-City of Lakeland	Lake Bonnet Drainage Basin Flood Hazard and Debris Mitigation Project	\$42,986,390.00	10/27/2022 - 10/26/2028	06/01/2024 - 09/30/2024
No. of Section 504 and ADA Calls Received For QPR Activity Period		0		
Name of Caller	Reason for Call	Caller Phone No.	Caller Email	Resolution
	The Sub-Recipient will keep all Section 504/ADA information in their CDBG-MIT project file as well as submitting the information on a quarterly basis in the QPR.			

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MT047-City of Lakeland	Lake Bonnet Drainage Basin Flood Hazard and Debris Mitigation Project	\$42,986,390.00	10/27/2022 - 10/26/2028	06/01/2024 - 09/30/2024
No. of Section 3 Calls Received For QPR Activity Period		0		
Name of Caller	Reason for Call	Caller Phone No.	Caller Email	Resolution
Did Subrecipient meet the required benchmark of 25% Section 3 labor hours and 5% Targeted Section 2 labor hours for this quarter?	Meet the benchmark of 25% Section 3 labor hours?	Meet the benchmark of 5% Targeted Section 3 labor hours?		
	Did Subrecipient meet the required benchmark of 25% Section 3 labor hours and 5% Targeted Section 2 labor hours?			