

Office of Long-Term Resiliency Subrecipient Monthly Progress Report (MPR)

Grant No. – Sub. Name:	MT047 – City of Lakeland			
Project Title:	Lake Bonnet Drainage Basin Flood Hazard and Debris Mitigation Project			
Funding Awarded:	\$42,986,390.00			
Agreement Period:	10/27/2022 – 10/26/2028			
Primary Points of Contact Information:	Joseph "Jody" McCormick, FCCM, Mitigation Team Grants Coordinator, OLTR Phone #850-921-3182 / GM email: Joseph.McCormick@commerce.fl.gov Department of Commerce - Office of Long-Term Resiliency		Laurie Smith, Manager, Lakes & Stormwater Phone#863-834-6276 / Email: laurie.smith@lakelandgov.net Lana Braddy, Special Projects Coordinator, Lakes & Stormwater Phone#863-834-3327 /Email: lane.braddy@lakelandgov.net	
Activity Reporting Period: JUNE 2024				
An update of this report shall be submitted to FloridaCommerce ten (10) calendar days after the end of each month.				
Section One – Financial Data:				
	Amount	Funds used this period	Funds used to date	Balance Remaining
Leverage Funds (A) *	.00	.00	.00	.00
CDBG-MIT Funds (B)	42,986,390.00	.00	.00	42,986,390.00
TOTAL Project Funds (A+B)	42,986,390.00	.00	.00	42,986,390.00
* PLEASE SUBMIT COPIES OF SUPPORTING DOCUMENTATION FOR LEVERAGE FUNDS USED TO YOUR GRANT MANAGER ON A MONTHLY BASIS.				
Section Two – Accomplishments within the <u>Past</u> Month:				

Updated 4/1/2024

6/6/2024 – Attended regular update TEAMS meeting with DOC and AECOM staff. Attended lengthy TEAMS meeting with AECOM staff to discuss project schedule, contract, and compliance activities

6/10/2024 – Preparation and submittal of May 2024 MPR to DOC. Receipt of an email from AECOM (Trevor Campbell) re: the surveyors' fieldwork to begin on Wed., 6/12/2024 (for purposes of coordinating with City staff).

6/11/2024 – Receipt of DOC approval of May 2024 MPR.

6/12/2024 – Attended TEAMS meeting with AECOM staff to discuss updating Attachment C to match the project schedule.

6/13/2024 – Prepared and *submitted Modification 4 to Attachment C to DOC to align with the Consultant's minor updates to the project schedule. The City received an email from the DOC Project Manager approving the modification.

6/14/2024 - Attend TEAM's meeting with AECOM and Lakeland Housing Authority staff (Ben Stevenson) to discuss Fair Housing Activities.

6/20/2024 – Attend regular update TEAMS meeting with DOC and AECOM staff.

6/25/2024 – Sent email to DOC Project Manager requesting review and approval of AECOM's first invoice as to form and correctness.

AECOM is currently developing a Digital Elevation Model and finalizing the Draft Feasibility Study for the City's review. AECOM has completed the following activities:

- Final Engagement Plan (submitted to City on 6/25/2024)
- Q2 Fair Housing – HUD-approved Fair Housing Posters were posted in English and Spanish at the project job site (a photo is attached to this report for reference)

Section Three – Issues or risks that have been faced with resolutions:

N/A

Section Four – Projected activities to be completed within the following Month:

- AECOM is currently developing a Digital Elevation Model.
- AECOM is working on the draft Feasibility Study Report.
- AECOM is finalizing its first invoice for submittal to the City.
- AECOM, for the third quarter, is coordinating with Michelle Davis at the Lakeland Housing Authority to conduct Fair Housing training to educate City and Consultant staff about Fair Housing laws and regulations. The next quarterly report will include an attendance list and the training content.

Section Five – Required Submissions:

❖ Attachment B - Project Budget

- Has the Project Budget changed?
 - If answered "Yes", please submit:
 - ◆ The **Revised Attachment B** for review and approval.
 - ◆ The **explanation** for the change. **See explanation above.*

Yes ☒

No ☒

❖ Attachment C - Activity Work Plan

- Has the Activity Work Plan/Project Timeline changed?
 - If answered "Yes", please submit:
 - ◆ The **Revised Attachment C** for review and approval.
 - ◆ The **explanation** for the change.

Yes ☒

No ☐

❖ Staffing Plan ➤ Were there any Staffing changes? ➤ <i>If answered "Yes", please submit the Revised Staffing Plan which will include the Revised Org Chart and Updated names and Job descriptions.</i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
❖ Equipment Transfer/Disposal and Tracking <i>(If Construction is part of the Project)</i> ➤ Were there Equipment Transferred/Disposed? ➤ <i>If answered "Yes", please request a copy of the Equipment Transfer/Disposal Form and disposition instructions from your grant Manager. Complete and submit the Equipment Transfer/Disposal form.</i> ➤ Any Equipment purchased <u>specifically</u> for this project? ➤ <i>If answered "Yes", please submit an up-to-date Equipment Inventory Tracking Log listing the current equipment inventory, equipment service dates, etc. for monitoring purposes.</i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Section Six – Construction/Plan Updates:		
➤ Have you started Construction? ➤ <i>If "No", please provide Estimated Construction Start Date below Date: _____</i> ➤ <i>If answered "Yes", please answer next 3 questions.</i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
➤ Percentage of Overall Construction/Plan CURRENTLY completed? (Approximate)	_____ %	
➤ Percentage of Overall Construction/Plan EXPECTED to be completed next month? (Approximate)	_____ %	
➤ Have you provided 3 to 5 photos showing Construction or Planning Activities (Outreach meetings, etc....) progress for this month? – <i>If not, please attach photos to this report.</i> ➤ Please remember to submit, 3 to 5 different photos <u>each month</u> showing Construction progress.	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
This report was prepared by: Lana R. Braddy	Signature and date: Lana R. Braddy 07/10/2024	

MT047 Lake Bonnet Drainage Basin Flood Hazard and Debris Mitigation Project
Fair Housing – HUD-approved posters were posted in English and Spanish at the Project site in June Q2 2024.

