

## Office of Long-Term Resiliency Subrecipient Monthly Progress Report (MPR)

<b>Grant No. – Sub. Name:</b>	<b>MT047 – City of Lakeland</b>			
<b>Project Title:</b>	<b>Lake Bonnet Drainage Basin Flood Hazard and Debris Mitigation Project</b>			
<b>Funding Awarded:</b>	<b>\$42,986,390.00</b>			
<b>Agreement Period:</b>	<b>10/27/2022 – 10/26/2028</b>			
<b>Primary Points of Contact Information:</b>	Joseph "Jody" McCormick, FCCM, Mitigation Team Grants Coordinator, OLTR Phone #850-921-3182 / GM email: <a href="mailto:Joseph.McCormick@commerce.fl.gov">Joseph.McCormick@commerce.fl.gov</a> Department of Commerce - Office of Long-Term Resiliency		Laurie Smith, Manager, Lakes & Stormwater Phone#863-834-6276 / Email: <a href="mailto:laurie.smith@lakelandgov.net">laurie.smith@lakelandgov.net</a> Lana Braddy, Special Projects Coordinator, Lakes & Stormwater Phone#863-834-3327 /Email: <a href="mailto:lane.braddy@lakelandgov.net">lane.braddy@lakelandgov.net</a>	
<b>Activity Reporting Period: MAY 2024</b>				
An update of this report shall be submitted to FloridaCommerce ten (10) calendar days after the end of each month.				
<b>Section One – Financial Data:</b>				
	Amount	Funds used this period	Funds used to date	Balance Remaining
Leverage Funds (A) *	.00	.00	.00	.00
CDBG-MIT Funds (B)	42,986,390.00	.00	.00	42,986,390.00
TOTAL Project Funds (A+B)	42,986,390.00	.00	.00	42,986,390.00
<b>* PLEASE SUBMIT COPIES OF SUPPORTING DOCUMENTATION FOR LEVERAGE FUNDS USED TO YOUR GRANT MANAGER ON A MONTHLY BASIS.</b>				
<b>Section Two – Accomplishments within the <u>Past</u> Month:</b>				

Updated 4/1/2024

5/9/2024 – Attended regular update TEAMS meeting with DOC and AECOM staff  
 5/14/2024 – The City drafted and sent proposed Amendment One to the Agreement for Professional Engineering and Environmental Consulting Services with AECOM to the City Attorney for review and approval (incorporated changes outlined to the Scope of Work by the recent DOC Amendment One to the City's Subrecipient Agreement executed on March 19, 2024. Receipt of City Attorney's approval. Sent Amendment One to AECOM for signature.  
 5/21/2024—The City received executed Amendment One from AECOM, which was delivered to the City Manager's office for final signature.  
 5/22-23/2024 – The City updated the project website. The link to the website is:  
<https://www.lakelandgov.net/departments/public-works/lakes-stormwater/lake-bonnet-drainage-project/>  
 AECOM has completed the following activities:

- Resistivity Survey. Water depths were acquired utilizing a dual-frequency sonar depth sounder.
- Biological Assessment fieldwork.
- Draft Public Engagement Plan was submitted to the City for review.

### Section Three – Issues or risks that have been faced with resolutions:

N/A

### Section Four – Projected activities to be completed within the following Month:

- AECOM is currently developing a Digital Elevation Model.
- AECOM is working on the draft Feasibility Study Report.
- AECOM is finalizing its first invoice for submittal to the City.
- The City anticipates submitting revisions to DOC for Attachment B and C in June 2024 to make minor adjustments to start and finish dates (without impacting the overall project timeline).

### Section Five – Required Submissions:

<b>❖ Attachment B - Project Budget</b> ➤ Has the Project Budget changed? ➤ If answered "Yes", please submit: <ul style="list-style-type: none"> <li>◆ The <b>Revised Attachment B</b> for review and approval.</li> <li>◆ The <b>explanation</b> for the change.</li> </ul>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<b>❖ Attachment C - Activity Work Plan</b> ➤ Has the Activity Work Plan/Project Timeline changed? ➤ If answered "Yes", please submit: <ul style="list-style-type: none"> <li>◆ The <b>Revised Attachment C</b> for review and approval.</li> <li>◆ The <b>explanation</b> for the change.</li> </ul>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<b>❖ Staffing Plan</b> ➤ Were there any Staffing changes? ➤ If answered "Yes", please submit the <b>Revised Staffing Plan</b> which will include the <b>Revised Org Chart</b> and <b>Updated names and Job descriptions</b> .	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

Updated 3/21/2024

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<p>❖ <b>Equipment Transfer/Disposal and Tracking</b> <i>(If Construction is part of the Project)</i></p> <p>➤ Were there Equipment Transferred/Disposed?</p> <p>➤ <i>If answered "Yes", please request a copy of the Equipment Transfer/Disposal Form and disposition instructions from your grant Manager. Complete and submit the Equipment Transfer/Disposal form.</i></p> <p>➤ Any Equipment purchased <u>specifically</u> for this project?</p> <p>➤ <i>If answered "Yes", please submit an up-to-date Equipment Inventory Tracking Log listing the current equipment inventory, equipment service dates, etc. for monitoring purposes.</i></p>	<p>Yes <input type="checkbox"/></p> <p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p> <p>No <input checked="" type="checkbox"/></p>
<p><b>Section Six – Construction/Plan Updates:</b></p>		
<p>➤ Have you started Construction?</p> <p>➤ <i>If "No", please provide Estimated Construction Start Date below</i> <b>Date:</b> _____</p> <p>➤ <i>If answered "Yes", please answer next 3 questions.</i></p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>
<p>➤ Percentage of Overall Construction/Plan <b>CURRENTLY</b> completed? (Approximate)</p>	<p>_____ %</p>	
<p>➤ Percentage of Overall Construction/Plan <b>EXPECTED</b> to be completed next month? (Approximate)</p>	<p>_____ %</p>	
<p>➤ Have you provided 3 to 5 photos showing Construction or Planning Activities (Outreach meetings, etc....) progress for this month? – <b><i>If not, please attach photos to this report.</i></b></p> <p>➤ Please remember to submit, 3 to 5 different photos <b><u>each month</u></b> showing Construction progress.</p>	<p>Yes <input checked="" type="checkbox"/></p>	<p>No <input type="checkbox"/></p>
<p><i>This report was prepared by:</i> <b>Lana R. Braddy</b></p>	<p><b>Signature and date:</b> <i>Lana R. Braddy</i> 06/10/2024</p>	