



Demolition Permits

1. A plumbing sewer cap permit must first be applied for, issued, and FINALED prior to a demolition permit being applied for.

**If there is a septic tank, an abandonment letter from the Polk County Health Dep (863-519-8330) must be turned in at the time the demolition permit is being applied for.

2. Contractor must:
 - a. Complete the Building Permit Application completely.
 - b. Provide a notarized authorization letter from the owner of the property.
 - c. If contract amount is over \$2500, a recorded NOC will be required.
**The NOC can serve as the authorization letter.
 - d. If it is a City ordered demolition, a purchase order from the City must be provided.
3. Once the demolition permit has been issued, a Public Works Preconstruction Meeting must be scheduled 24 hours prior to the demolition, as shown on the inspection sheet.