



228 S. MASSACHUSETTS AVE.
LAKELAND, FLORIDA 33801-5086
863/834-6012
TDD 863/834-8333

Tent Permit Checklist

Tent Permit is for five (5) days only. An additional five (5) day extension may be granted through the City of Lakeland Building Inspection Department. The extension must be granted by the Building Inspection Department. The Fire Department cannot grant an extension.

This checklist is designed to expedite the permit process.

Tent Erection

Submit the following items with the Tent Permit Application

1. Plot plan which will include: tent location, address, and distance to property lines or buildings.
 2. Valid Certificate of Flame Resistance.
 3. Letter of authorization from business/property owner to erect tent on their location if the tent is over 900 square feet.
- Please note, the Fire Department will keep the above paperwork.

- Tents 120 square feet or less do not require a permit.
- Tents 121 -square feet and greater require a permit and a fee is charged by the Building Inspection Division.
- Revival Tents and tents 900 square feet and greater require a permit and a fee is charged by the Building Inspection Division and Fire Department.

[City of Lakeland Building Permit Application](#)

NOTE: Effective October 1, 2010, the State of Florida now requires a \$4.00 surcharge on all Building Inspection Fees. Check their Website or call 863-834-6066.