

RESOLUTION NO. _____

PROPOSED RESOLUTION NO. 23-069

A RESOLUTION AUTHORIZING EXECUTION OF AN AMENDMENT TO A GRANT AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION TO ADD ADDITIONAL STATE AND LOCAL FUNDING FOR AN AIRCRAFT RESCUE & FIRE FIGHTING VEHICLE AT LAKELAND LINDER INTERNATIONAL AIRPORT; ADOPTING FINDINGS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Commission wishes to enter into a Public Transportation Grant Amendment (Grant Amendment) with the Florida Department of Transportation (FDOT) to provide additional state and local funding for the purchase of an Airport Aircraft Rescue & Fire Fighting (ARFF) vehicle at Lakeland Linder International Airport to replace its current 2007 Oshkosh Striker 1500 ARFF vehicle which has reached the end of its useful life; and

WHEREAS, this Grant Amendment establishes additional funding from FDOT for the ARFF vehicle in the amount of \$87,855; and

WHEREAS, the City of Lakeland has the authority to enter into grant agreements with FDOT for projects of this nature pursuant to Chapter 332, Florida Statutes, and Rule 14-60 of the Florida Administrative Code; and

WHEREAS, the City Commission finds that it is in the best interest of the citizens of the City of Lakeland to enter into the attached Grant Amendment with the FDOT.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAKELAND, FLORIDA:

SECTION 1. The foregoing findings are true and correct and are hereby adopted and made a part hereof.

SECTION 2. The City Commission of the City of Lakeland does hereby approve and authorize H. William Mutz, Mayor of the City of Lakeland, to execute and submit to the FDOT on behalf of the City of Lakeland that certain Public Transportation Grant Amendment for Financial Project No. 453044-1-94-01, Contract No. G2J82, attached hereto as Attachment "A" and made a part hereof.

SECTION 3. This Grant Amendment enables the Airport to charge eligible costs pertaining to the ARFF upon execution of this Grant Amendment.

SECTION 4. The City Commission of the City of Lakeland authorizes an increase in FDOT grant revenues in the amount of \$87,855, for the current fiscal year in the City of Lakeland's Airport Fund, bringing FDOT's total participation to \$133,555.

SECTION 5. A certified copy of this Resolution shall be forwarded to the State of Florida Department of Transportation at Tallahassee, Florida.

SECTION 6. This Resolution shall take effect immediately upon passage.

PASSED AND CERTIFIED AS TO PASSAGE this 6th day of November, A.D. 2023.

H. WILLIAM MUTZ, MAYOR

ATTEST: _____
KELLY S. KOOS, CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS: _____
PALMER C. DAVIS
CITY ATTORNEY

ATTACHMENT "A"

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION

**PUBLIC TRANSPORTATION
AMENDMENT TO THE PUBLIC TRANSPORTATION
GRANT AGREEMENT**

Form 725-000-03
STRATEGIC
DEVELOPMENT
OGC 4/25/2023

Financial Project Number(s): <small>(item-segment-phase-sequence)</small> 453044-1-94-01	Fund(s): Work Activity Code/Function: Federal Number/Federal Award Identification Number (FAIN) – Transit only:	DDR, DPTO 215 N/A N/A N/A	FLAIR Category: 088719 Object Code: 740100,751000 Org. Code: 55012020129 Vendor Number: VF596000354036 Amendment No.: 1
Contract Number: G2J82	Federal Award Date:	N/A	
CFDA Number: N/A	SAM/UEI Number:	N/A	
CFDA Title: N/A			
CSFA Number: 55.004			
CSFA Title: Aviation Grant Program			

THIS AMENDMENT TO THE PUBLIC TRANSPORTATION GRANT AGREEMENT (“Amendment”) is made and entered into on _____, by and between the State of Florida, Department of Transportation (“Department”), and City of Lakeland, (“Agency”), collectively referred to as the “Parties.”

RECITALS

WHEREAS, the Department and the Agency on 6/26/2023 (date original Agreement entered) entered into a Public Transportation Grant Agreement (“Agreement”).

WHEREAS, the Parties have agreed to modify the Agreement on the terms and conditions set forth herein.

NOW THEREFORE, in consideration of the mutual covenants in this Amendment, the Agreement is amended as follows:

- Amendment Description.** The project is amended to add state, local, and federal funds to account for additional project costs.
- Program Area.** For identification purposes only, this Agreement is implemented as part of the Department program area selected below (select all programs that apply):
 - Aviation**
 - Seaports**
 - Transit**
 - Intermodal**
 - Rail Crossing Closure**
 - Match to Direct Federal Funding** (Aviation or Transit)
(Note: Section 15 and Exhibit G do not apply to federally matched funding)
 - Other**
- Exhibits.** The following Exhibits are updated, attached, and incorporated into this Agreement:
 - Exhibit A: Project Description and Responsibilities
 - Exhibit B: Schedule of Financial Assistance
 - *Exhibit B1: Deferred Reimbursement Financial Provisions
 - *Exhibit B2: Advance Payment Financial Provisions
 - *Exhibit C: Terms and Conditions of Construction
 - Exhibit D: Agency Resolution
 - Exhibit E: Program Specific Terms and Conditions
 - Exhibit F: Contract Payment Requirements
 - *Exhibit G: Financial Assistance (Single Audit Act)
 - *Exhibit H: Audit Requirements for Awards of Federal Financial Assistance

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
PUBLIC TRANSPORTATION
AMENDMENT TO THE PUBLIC TRANSPORTATION
GRANT AGREEMENT

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- ___ *Exhibit I: Certification of Disbursement of Payment to Vehicle and/or Equipment Vendor
- ___ *Additional Exhibit(s):

4. Project Cost.

The estimated total cost of the Project is X increased/ ___ decreased by \$148,070 bringing the revised total cost of the project to \$1,061,961.

The Department's participation is X increased/ ___ decreased by \$87,855. The Department agrees to participate in the Project cost up to the maximum amount of \$133,555, and, additionally the Department's participation in the Project shall not exceed 12.58% of the total eligible cost of the Project.

Except as modified, amended, or changed by this Amendment, all of the terms and conditions of the Agreement and any amendments thereto shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties have executed this Amendment on the day and year written above.

AGENCY City of Lakeland

STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION

By: _____
Name: _____
Title: _____

By: _____
Name: Nicole E. Mills, P.E.
Title: Director of Transportation Development

STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION

Legal Review: Don Conway, Senior Attorney (as to legality and form)

DS
DC

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
**PUBLIC TRANSPORTATION
 GRANT AGREEMENT EXHIBITS**

Form 725-000-02
 STRATEGIC
 DEVELOPMENT
 OGC 4/25/2023

EXHIBIT B

Schedule of Financial Assistance

FUNDS AWARDED TO THE AGENCY AND REQUIRED MATCHING FUNDS PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

A. Fund Type and Fiscal Year:

Financial Management Number	Fund Type	FLAIR Category	State Fiscal Year	Object Code	CSFA/CFDA Number	CSFA/CFDA Title or Funding Source Description	Funding Amount
453044-1-94-01	DPTO	088719	2023	740100	N/A	N/A	\$45,700.00
453044-1-94-01	FAA	088719	2023	740100	N/A	N/A	\$822,491.00
453044-1-94-01	LF	088719	2023	740100	N/A	N/A	\$45,700.00
453044-1-94-01	DDR	088719	2024	751000	55.004	Aviation Grant Program	\$85,821.00
453044-1-94-01	LF	088719	2024	751000	55.004	Aviation Grant Program	\$21,455.00
453044-1-94-01	FAA	088719	2024	740100	N/A	N/A	\$36,726.00
453044-1-94-01	DDR	088719	2024	740100	N/A	N/A	\$2,034.00
453044-1-94-01	LF	088719	2024	740100	N/A	N/A	\$2,034.00
Total Financial Assistance							\$1,061,961.00

B. Estimate of Project Costs by Grant Phase:

Phases*	State	Local	Federal	Totals	State %	Local %	Federal %
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00	0.00	0.00	0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00	0.00	0.00	0.00
Environmental/Design/Construction	\$0.00	\$0.00	\$0.00	\$0.00	0.00	0.00	0.00
Capital Equipment/ Preventative Maintenance	\$85,821.00	\$21,455.00	\$0.00	\$107,276.00	80.00	20.00	0.00
Match to Direct Federal Funding	\$47,734.00	\$47,734.00	\$859,217.00	\$954,685.00	5.00	5.00	90.00
Mobility Management (Transit Only)	\$0.00	\$0.00	\$0.00	\$0.00	0.00	0.00	0.00
Totals	\$133,555.00	\$69,189.00	\$859,217.00	\$1,061,961.00			

*Shifting items between these grant phases requires execution of an Amendment to the Public Transportation Grant Agreement.

Scope Code and/or Activity Line Item (ALI) (Transit Only)	
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BUDGET/COST ANALYSIS CERTIFICATION AS REQUIRED BY SECTION 216.3475, FLORIDA STATUTES:

I certify that the cost for each line item budget category (grant phase) has been evaluated and determined to be allowable, reasonable, and necessary as required by Section 216.3475, Florida Statutes. Documentation is on file evidencing the methodology used and the conclusions reached.

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
PUBLIC TRANSPORTATION
GRANT AGREEMENT EXHIBITS

Form 725-000-02
STRATEGIC
DEVELOPMENT
OGC 4/25/2023

Kristi A. Smith, CPM, PLS

Department Grant Manager Name

10/11/2023 | 10:10 AM EDT

Signature

DocuSigned by:
Kristi A. Smith
358572051DDE4C5...

Date

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
**PUBLIC TRANSPORTATION
GRANT AGREEMENT EXHIBITS**

Form 725-000-02
STRATEGIC
DEVELOPMENT
OGC 4/25/2023

EXHIBIT D

AGENCY RESOLUTION

PLEASE SEE ATTACHED

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
**PUBLIC TRANSPORTATION
GRANT AGREEMENT EXHIBITS**

Form 725-000-02
STRATEGIC
DEVELOPMENT
OGC 4/25/2023

EXHIBIT G

AUDIT REQUIREMENTS FOR AWARDS OF STATE FINANCIAL ASSISTANCE

THE STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

SUBJECT TO SECTION 215.97, FLORIDA STATUTES:~

Awarding Agency: Florida Department of Transportation

State Project Title: Aviation Grant Program

CSFA Number: 55.004

***Award Amount:** \$85,821

*The award amount may change with amendments

Specific project information for CSFA Number 55.004 is provided at: <https://apps.fldfs.com/fsaa/searchCatalog.aspx>

COMPLIANCE REQUIREMENTS APPLICABLE TO STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT:

State Project Compliance Requirements for CSFA Number 55.004 are provided at: <https://apps.fldfs.com/fsaa/searchCompliance.aspx>

The State Projects Compliance Supplement is provided at: <https://apps.fldfs.com/fsaa/compliance.aspx>

To: Kristi.Smith@dot.state.fl.us

FLORIDA DEPARTMENT OF TRANSPORTATION FUNDS APPROVAL

G2J82

10/10/2023

CONTRACT INFORMATION

Contract:	G2J82
Contract Type:	GD - GRANT DISBURSEMENT (GRANT)
Method of Procurement:	G - GOVERNMENTAL AGENCY (287.057,F.S.)
Vendor Name:	LAKELAND, CITY OF
Vendor ID:	F596000354036
Beginning Date of This Agreement:	06/26/2023
Ending Date of This Agreement:	06/30/2025
Contract Total/Budgetary Ceiling:	ct = \$133,555.00
Description:	Airport Rescue and Fire Fighting Vehicle

FUNDS APPROVAL INFORMATION

FUNDS APPROVED/REVIEWED FOR JASON ADANK, CPA, COMPTROLLER ON 10/10/2023

Action:	Supplemental
Reviewed or Approved:	APPROVED
Organization Code:	55012020129
Expansion Option:	A1
Object Code:	740100
Amount:	\$2,034.00
Financial Project:	45304419401
Work Activity (FCT):	215
CFDA:	
Fiscal Year:	2024
Budget Entity:	55100100
Category/Category Year:	088719/24
Amendment ID:	S001
Sequence:	00
User Assigned ID:	ONE
Enc Line (6s)/Status:	0002/04

Total Amount: \$2,034.00

To: Kristi.Smith@dot.state.fl.us

FLORIDA DEPARTMENT OF TRANSPORTATION FUNDS APPROVAL

G2J82

10/10/2023

CONTRACT INFORMATION

Contract:	G2J82
Contract Type:	GD - GRANT DISBURSEMENT (GRANT)
Method of Procurement:	G - GOVERNMENTAL AGENCY (287.057,F.S.)
Vendor Name:	LAKELAND, CITY OF
Vendor ID:	F596000354036
Beginning Date of This Agreement:	06/26/2023
Ending Date of This Agreement:	06/30/2025
Contract Total/Budgetary Ceiling:	ct = \$133,555.00
Description:	Airport Rescue and Fire Fighting Vehicle

FUNDS APPROVAL INFORMATION

FUNDS APPROVED/REVIEWED FOR JASON ADANK, CPA, COMPTROLLER ON 10/10/2023

Action:	Supplemental
Reviewed or Approved:	APPROVED
Organization Code:	55012020129
Expansion Option:	A8
Object Code:	751000
Amount:	\$85,821.00
Financial Project:	45304419401
Work Activity (FCT):	215
CFDA:	
Fiscal Year:	2024
Budget Entity:	55100100
Category/Category Year:	088719/24
Amendment ID:	S002
Sequence:	00
User Assigned ID:	ONE
Enc Line (6s)/Status:	0003/04

Total Amount: \$85,821.00

Certificate Of Completion

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Contract Number (ex. C9A12, optional): G2J82	
Document Contains Confidential Information?: No	
Fin Proj Num (ex.123456-1-32-01, Optional): 453044-1-94-01	
Office (contact Procurement if add is needed):	
Aviation	
HR Action?: No	
Source Envelope:	
Document Pages: 8	Signatures: 1
Certificate Pages: 2	Initials: 1
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Kristi A. Smith
Time Zone: (UTC-05:00) Eastern Time (US & Canada)	605 Suwannee Street
	MS 20
	Tallahassee, FL 32399-0450
	kristi.smith@dot.state.fl.us
	IP Address: 156.75.252.6

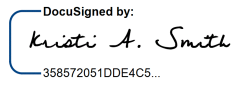
Record Tracking

Status: Original	Holder: Kristi A. Smith	Location: DocuSign
10/11/2023 10:08:22 AM	kristi.smith@dot.state.fl.us	

Signer Events

Kristi A. Smith
 kristi.smith@dot.state.fl.us
 Senior Aviation/Intermodal Project Manager
 Florida Department of Transportation
 Security Level: Email, Account Authentication (None)

Signature


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Timestamp

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 Signed: 10/11/2023 10:10:22 AM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Don Conway
 don.conway@dot.state.fl.us
 Senior Attorney
 Florida Department of Transportation
 Security Level: Email, Account Authentication (None)


 Signature Adoption: Pre-selected Style
 Using IP Address: 156.75.252.6

Sent: 10/11/2023 10:10:23 AM
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Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Signing Complete	Security Checked	10/11/2023 10:44:38 AM
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Payment Events	Status	Timestamps
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