

Recommendation re: Change Order to Purchase Order No. 303355 with SSI Petroleum for Fuel Delivery Services in the Fleet Management Fund

Each year, the City's Fleet Management Division spends \$700,000 or more, depending on conditions, for onsite fuel deliveries. In September 2025, Purchase Order No. 303355 was issued to SSI Petroleum for a total of \$700,700 for diesel and unleaded fuels. The \$400,000 allocated to diesel is nearly spent due to world conditions driving fuel costs, as well as an uptick in trucks using our fuel station versus their fuel cards. To meet operational needs through the remainder of the fiscal year, a Change Order is required authorizing the City's Fleet Management Division to spend an additional \$500,000 for diesel fuel. Additionally, Fleet is requesting an increase of \$100,000 to the original unleaded fuel allocation of \$300,000 for a total change order of \$600,000.

Funding for this request is provided in the Fiscal Year 2026 Fleet Management Budget, so no appropriation is required. All services pursuant to this Change Order will be performed in accordance with the terms and conditions set forth in the City of Lakeland ITB 2269 with SSI Petroleum.

Staff recommends the City Commission authorize the appropriate City officials to execute the Change Order to Purchase Order No. 303355 with SSI Petroleum in the amount of \$600,000.